



Ontario English
CATHOLIC TEACHERS
Association

O T T A W A U N I T

PROFESSIONAL DEVELOPMENT FUNDS FOR OCCASIONAL TEACHERS

1. In order to apply, a teacher must be a current occasional teacher with the Ottawa Catholic School Board.
2. There are three grants allotted for each month of the year. Any monies not used will be applied at a later date.
3. Each grant is worth a maximum of \$500.
4. You are eligible once within a three-year period.
5. **Please note:** Funds will be reimbursed upon proof of successful course completion. All receipts must be submitted within six weeks of the course or workshop.

All information on this application will be held in strict confidence.

Please read carefully and complete in full:

Name: _____

Home Address: _____

Home/Cell Phone #: _____

E-mail Address: _____

Current QECO Category and Level (e.g. A2): _____

Course(s) being taken (name and tuition cost):

1. _____

2. _____

Please attach proof of registration.

Have you previously applied for an OECTA OT PD grant? Yes/No_____ Year_____

Have you ever received an OECTA grant? Yes/No_____ Year_____

I hereby certify that the particulars furnished herewith are true and complete in all respects and that, to the best of my knowledge, no relevant information has been withheld.

Signature: _____ **Date:** _____

Only applications that contain all of the information requested above will be considered.

Applications are to be sent by pony to:

OECTA OT PD Funding
OECTA Ottawa Unit Office